

# APPLICATION FOR EMPLOYMENT

Date Applied \_\_\_\_\_  
 Accepted By: \_\_\_\_\_

*Jake O'Connor's  
Public House*

**"AT JAKE O'CONNOR'S  
PUBLIC HOUSE, WE WILL  
GO THE EXTRA MILE FOR ALL  
OUR GUESTS ALL THE TIME."**

## PERSONAL INFORMATION

NAME: \_\_\_\_\_  
LAST FIRST MIDDLE

DATE OF BIRTH: (OPTIONAL) \_\_\_\_\_ S.S. # \_\_\_\_\_

DO YOU SMOKE    YES    NO

PRESENT ADDRESS: \_\_\_\_\_  
STREET APT. # CITY STATE ZIP

PHONE # \_\_\_\_\_ REFERRED BY: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OR PLEADED NO CONTEST TO A CRIME? **Y N**  
 IF YES EXPLAIN: \_\_\_\_\_

## EMPLOYMENT HISTORY

| FROM: |                            |                     |                      |                           |
|-------|----------------------------|---------------------|----------------------|---------------------------|
| To:   | <b>NAME &amp; LOCATION</b> | <b>CONTACT NAME</b> | <b>YOUR POSITION</b> | <b>REASON FOR LEAVING</b> |
| FROM: |                            |                     |                      |                           |
| To:   | <b>NAME &amp; LOCATION</b> | <b>CONTACT NAME</b> | <b>YOUR POSITION</b> | <b>REASON FOR LEAVING</b> |
| FROM: |                            |                     |                      |                           |
| To:   | <b>NAME &amp; LOCATION</b> | <b>CONTACT NAME</b> | <b>YOUR POSITION</b> | <b>REASON FOR LEAVING</b> |
| FROM: |                            |                     |                      |                           |
| To:   | <b>NAME &amp; LOCATION</b> | <b>CONTACT NAME</b> | <b>YOUR POSITION</b> | <b>REASON FOR LEAVING</b> |

## POSITION DESIRED

POSITION: \_\_\_\_\_ DATE YOU CAN START: \_\_\_\_\_

HAVE YOU APPLIED HERE BEFORE?    YES    NO    WHEN? \_\_\_\_\_

ARE YOU CURRENTLY EMPLOYED?    YES    NO

MAY WE CONTACT YOUR EMPLOYER?    YES    NO

ALL EMPLOYEES ARE EXPECTED TO BE AVAILABLE TO WORK ON ST. PATRICK'S DAY (MARCH 17TH) AND AT THE IRISH FAIR OF MINNESOTA (WEEKEND IN AUGUST)

DO YOU ACCEPT THAT YOU MUST BE AVAILABLE    YES    NO

What does "great service" mean to you?

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How does an employee's attitude effect their co-workers & the reputation of Jake O'Connor's?

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Describe a scenario, how you would "Go the extra mile" for a guest?

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Describe how Jake O'Connor's could "go the extra mile" for all our employees?

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I give permission to Jake O'Connor's Public House to do a full criminal and credit check? **Y** **N** **Initials:** \_\_\_\_\_

**SSN#** \_\_\_\_\_

If hired I'm willing to submit to and pass a controlled substance test at that time or anytime in the future? **Y** **N** **Initials:** \_\_\_\_\_

**SSN#** \_\_\_\_\_

**AVAILABILITY** WRITE AVAILABLE START TIME. I.E "AFTER 4 P.M."

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|--------|---------|-----------|----------|--------|----------|--------|
|        |         |           |          |        |          |        |

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR IMMEDIATE DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE JAKE O'CONNOR'S PUBLIC HOUSE ANY AND ALL INFORMATION CONCERNING MY PREVIOUS OR CURRENT EMPLOYMENT, AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE JAKE O'CONNOR'S PUBLIC HOUSE FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND AND AGREE THAT **NO** REPRESENTATIVE OF JAKE O'CONNOR'S PUBLIC HOUSE HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE. THIS WAIVER DOES NOT PERMIT THE RELEASE OR USE OF DISABILITY-RELATED OR MEDICAL INFORMATION IN A MANNER PROHIBITED BY THE AMERICANS WITH DISABILITIES ACT (ADA) AND OTHER RELEVANT FEDERAL AND STATE LAWS.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

**INTERVIEW**

INTERVIEWED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

HIRE DATE: \_\_\_\_\_

START DATE: \_\_\_\_\_

HIRED BY: \_\_\_\_\_

POSITION: \_\_\_\_\_